



Labstat International ULC is an independent, privately owned, analytical laboratory with **40 years** of leadership and experience in the analysis of matrices related to tobacco products. Our team of highly qualified Scientists, Technologists, and Technicians perform testing for clients around the world in analytical chemistry, toxicology, biomarkers as well as contract research related to the development of new methodologies.

Labstat's dedication to excellence is not taken lightly, it is an intrinsic and fundamental corporate value and practiced by all Labstat employees every day. A satisfied client is our most important product and our staff is our most important resource.

As a result of recent growth, we are currently looking for several positions to join our team!

Position Summary:

The service of a **Junior Buyer (#2017-19)** is required. **The hours of work will be 8-4pm**

This position will be part of a team and will provide support to the Purchasing Manager by maintaining an organized and accurate purchasing and inventory system.

This position will provide superior internal customer service through a thorough understanding of needs and requirements in a timely manner. The Junior Buyer will build and support supplier relationships, search for product and negotiate best pricing, or produce replacement options.

Other duties include but are not limited to: monitor inventory levels, reporting, assist with budgeting
May back up the Receiver as needed.

QUALIFICATIONS:

- Diploma or degree in Supply Chain Management/Logistics
- TDG preferred, or will train
- Demonstrated organization skills and ability to meet strict deadlines and multitask
- Excellent interpersonal and communication skills to provide superior customer service
- Experience using inventory control software
- Intermediate to advanced skills using Microsoft Office (ie. Excel)

Labstat offers competitive wages, benefits, training programs and social events.

Labstat values a diverse workforce.

Labstat values Equal Opportunity and embraces diversity. Begin a dynamic and rewarding career by becoming a member of Labstat's team of professionals!

Qualified applicants should **quote posting #** and apply to:

Human Resources

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